**Instructions to the researcher**

The researcher seeking ethical clearance from the Ethics Review Committee (ERC), Faculty of Allied Health Sciences, Peradeniya is advised to submit following documents to avoid delays in processing the application.

1. Cover letter addressed to the Ethics Review Committee of Faculty of Allied Health Sciences, Peradeniya
2. *Completed* and *signed* application from.
3. Information sheets and consent forms in English, and where appropriate, Sinhala and Tamil translations (e.g., when the study sample/population’s knowledge in English may be inadequate to understand the nature of the study, their rights, etc). The standard format is available for English.

Note: Consent forms need to be included for:

* participants if they are over 18
* parents, if participant is under 18/a child\*

\* A verbal or written assent is required from children at the time of participation, and this needs to be mentioned in the procedures.

1. Data collection tool (study questionnaire, check lists, interviewer guide, etc) in English, and where appropriate in Sinhala and Tamil languages as explained before.
2. Authorization /permission letters from ALL appropriate authorities. E.g., if the research is conducted at a hospital/hospitals, letter(s) of approved authorizations from the hospital director(s); if the research is done at a school/schools, letter(s) of approved authorizations from the provincial directors, divisional secretariats (as needed), principals
3. Any data collection forms to be used during data collection for the research.
4. For postgraduate study proposals; a letter from the relevant institute/board/committee OR the supervisor stating that the research proposal has been evaluated and has been found to be satisfactory for the purpose of postgraduate research.